



STUDENTS IN TRANSITION (SIT) PROGRAM
ANNUAL REFERRAL FORM (One form per family)
 Submit online at: Alvarez.sherree@mybradford.us
 or return to the front desk of your child's school.

The Bradford County School District wants to make sure that your child receives the best possible education. The information from this form is **confidential** and will help to determine if your student is able to receive benefits under the federal McKinney-Vento Act, a law that helps students who are temporarily displaced from their home for certain reasons. Specific rights are listed on the next page.

A student qualifies for the McKinney-Vento Act if they are between the ages of 0-22 and lack a fixed, regular and adequate nighttime residence. Specifically, if a student lives under any of these conditions:

- a house or apartment with more than one family because of economic hardship or loss
- a shelter (family, youth or domestic violence shelter or transitional living program)
- a motel, hotel or weekly rate housing
- an abandoned building, in a car, at a campground, on the street, etc.
- substandard housing (without electricity, heat or water)
- with friends or family because the youth is a runaway or unaccompanied youth

PLEASE DO NOT complete this form if your housing **DOES NOT** meet one of the conditions listed above. If you rent, share housing for convenience, or if you are buying a house and do not need support services, your students **DO NOT** qualify for the McKinney-Vento Act.

STUDENT INFORMATION

School-Aged AND Non School-Aged Children - List ALL children in your family, please PRINT or TYPE

Name	Student ID	D.O.B.	M/F	Grade	School

HOUSING INFORMATION

Where is the student(s) living at this time? (Please check all that may apply)

- An emergency or transitional shelter (A)
 Temporarily with another family due to loss of housing, economic hardship or similar reason (B)
 A vehicle of any kind, trailer park or campground, abandoned building or other substandard housing (D)
 A hotel/motel due to loss of housing, economic hardship or similar reason (E)

Reason for temporary living: (If due to COVID-19, please check additional reasons)

- Foreclosure (M) Tornado (T) Tropical Storm (S) : Storm Name: _____
 Eviction Earthquake (E) Hurricane (H) : Storm Name: _____
 Unemployment (O) Flooding (F) Man Made Disaster (D)
 Fire (W) Wildfire (W) Other (N) : _____
 COVID-19 (P)

The student(s) is/are (Check 1 only):

1. in the physical custody of a parent or legal guardian
 2. NOT in the physical custody of a parent or legal guardian (ex: living alone, with a relative who is not their legal guardian, living with other people, etc.) . If you checked #2, please provide the following information:

Student Contact Information for Unaccompanied Youth:

Email: _____ Phone Number: _____

PARENT/GUARDIAN/CAREGIVER CONTACT INFORMATION

Parent/Guardian/Caregiver Name: _____ Relationship to student: _____
 Temporary address or location of housing: _____ City: _____
 Zip: _____ Cell Phone: _____ Alt. Phone: _____ Email: _____
 Primary Language Spoken: _____
 How long has/have the student(s) been in the TEMPORARY place? _____

SIGNATURES

The undersigned certifies that the information provided is accurate.

Florida Statute 837.06 provides that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his/her official duty shall be guilty of a misdemeanor of the second degree.

STUDENT IS IN SCHOOL ZONE: YES NO **SIT BUS REQUIRED:** YES NO
PARENT/STUDENT RIGHTS PAGE PROVIDED: YES

 Name of the Person Completing This Form (print)

 Signature of the Person Completing This Form

 Date

PARENT-GUARDIAN / STUDENT RIGHTS PAGE

MCKINNEY-VENTO ACT RIGHTS

- Child must be immediately enrolled in school even if you lack a permanent address.
- Child's enrollment may NOT be delayed due to lack of proof of residency or other documents.
- Continued enrollment in the school that he/she attended before becoming homeless, or the school for which they are currently enrolled.
- Child can attend classes while the new school secures previous school records
- If enrollment dispute is made, child can continue to attend classes while dispute is being heard and resolved.
- Parent can request assistance with transportation to school of origin.
- Child can participate in school programs with children who are not homeless.
- Child is eligible to receive free school meals.

PROGRAM CONTACT: Sherree Alvarez

If you need supportive services, such as those found in the rights listed above, please contact our office.

McKinney-Vento Students In Transition (SIT) Program

501 West Washington Street, Room 103 (904) 966-6816

alvarez.sherree@mybradford.us

For more information, see our district website at
<https://www.bradfordschools.org/Page/579>

<https://www.bradfordschools.org/site/default.aspx?PageType=3&ModuleInstanceID=1842&ViewID=7b97f7ed-8e5e-4120-848f-a8b4987d588f&RenderLoc=0&FlexDataID=3795&PageID=579>

National Center for Homeless Education

<https://nche.ed.gov>
800-308-2145
homeless@serve.org



National Center for Homeless Education

Supporting the Education of Children
and Youth Experiencing Homelessness