



BRADFORD COUNTY SCHOOL DISTRICT

STACEY SHUFORD CREIGHTON, SUPERINTENDENT

501 W. WASHINGTON STREET • STARKE, FL 32091 • 904.966.6800



Welcome to Bradford County School District

AGENDA

SUPERINTENDENT

Stacey Shuford Creighton

Executive Secretary to the Superintendent and School Board Members

Lila Sellers

ASSISTANT SUPERINTENDENT

David Harris

Secretary to the Assistant Superintendent

Jean Thompson

PRINCIPALS

Bradford Intervention Center (BIC)
Barbara Johns

Bradford High School
Vinnie Blye

Bradford Middle School
John Green

Bradford-Union Career Technical Center
Director, Lynn Nobles

Brooker Elementary School
Jennifer Vaughn

Hampton Elementary School
Brenda Donaldson

Lawtey Community School
Lisa Prevatt

Rainbow Center Coordinator,
Cindy DeValerio

Southside Elementary School
Earnest Williams

Starke Elementary School
Jennifer Vaughn

DIRECTORS / SUPERVISORS

Elementary Curriculum Coordinator,
Sherree Alvarez

Secondary Curriculum Coordinator,
Emilee Mescuskert

ESE / Student Services
Director, Barbara Johns

Facilities, Maintenance
Supervisor, Joe Cox

Transportation
Supervisor, Louette Smith
Finance Director, John Vallinski

Food Service - Supervisor,
Linda Milliken

Human Resource
Director, Robert Turnipseed

MIS - Director-TBA

WORKSHOP 6:00 P.M. immediately following the workshop will be the **REGULAR SCHOOL BOARD MEETING** **FEBRUARY 12, 2018**

EXECUTIVE SESSION to follow board meeting

A. INVOCATION & FLAG SALUTE: Led by:

B. CALL TO ORDER: School Board Chairman, Erica Reddish

C. RECOGNITIONS & AWARDS: Presented By:

D. INFORMATIONAL REPORTS & ANNOUNCEMENTS: Presented By:

E. CITIZENS REQUEST:

The Bradford County School Board welcomes you to this meeting. This time is set aside for the Citizens of Bradford County to address the School Board. This is not a question and answer time, it is not a political forum, nor is it a time for personal accusations or derogatory remarks to or about school personnel. If you would like to address the School Board, please come to the podium, speak into the microphone and state your name and address for the record, and limit your comments to not more than three (3) minutes. Your participation is welcomed.

F. CORRECT / DELETE ITEMS TO THE AGENDA:

G. CONSENT AGENDA:

***ATTACHMENTS/
CONTACTS***

1. ANY REQUESTS TO REMOVE ITEMS FROM THE CONSENT AGENDA:
2. APPROVE PRIOR MINUTES:
 - a. Regular Board Meeting & Workshop Minutes
 - b. Regular Board Meeting, Workshop and Executive Session
3. APPROVE PERSONNEL ACTION:
 - a. Instructional
 - b. Non-instructional
 - c. Volunteers
4. APPROVE PAID EXPENDITURES FOR JANUARY 2018:
5. APPROVE ASSETS TO BE PLACED ON GOVDEALS.COM TO BE SOLD ON AUCTION: (see attachments for list of all items)
 - a. 1998 Chevrolet work truck asset X02381 truck#381 and a 2001 Dodge cargo van asset X03235 van#62
 - b. MAC books total 98
 - c. Projectors, Doc. cameras, Dell lap Top & Dell
6. APPROVE MEMORANDUM OF UNDERSTANDING WITH THE INFORMATION AND TECHNOLOGY SERVICES DEPARTMENT REGARDING SUPPLEMENTS:
7. APPROVE ONE ADDITIONAL ALLOCATION FOR A SECOND ALTERNATIVE EDUCATION TEACHER:
8. APPROVE REVISED FACILITY RENTAL FORM AND FEE SCHEDULE.
9. APPROVE REQUEST TO ADVERTISE FOR A PUBLIC HEARING ON MARCH 12, 2018 FOR REVISION TO BOARD POLICY #9.04:
10. APPROVE ONE OPS TO A PARA POSTION AT BMS:
11. APPROVE THE FIFTH AMENDMENT TO THE CENTURYLINK CUSTOM COVER AGREEMENT BETWEEN SCHOOL BOARD OF BRADFORD COUNTY AND CENTURYLINK SALES SOLUTIONS, INC.:
12. APPROVE THE SERVICE LEVEL AGREEMENT - AMENDMENT BETWEEN SCHOOL BOARD OF BRADFORD AND AFFINITI EVOLVED CONNECTIONS:
13. APPROVE GENERAL CONTRACT FOR SERVICES BETWEEN DADAMS LLC AND BRADFORD COUNTY SCHOOL DISTRICT:

**SUPERINTENDENT
A**

**BOBBY TURNIPSEED
B
C
D**

**JOHN VALINSKI
E**

**LOUETTE SMITH
F**

**BRENDA LETO
G**

**EMILEE MECUSKER
H**

**SUPERINTENDENT
I**

**SUPERINTENDENT
J**

**SUPERINTENDENT
K**

**SUPERINTENDENT
L**

**SUPERINTENDENT
M**

**SUPERINTENDENT
N**

H. ACTION ITEMS:

I. UNFINISHED BUSINESS:

J. EMERGENCY ITEMS:

K. BOARD MEMBERS REQUEST:

MRS. CANOVA -

MRS. CHAPPELL -

MRS. WHITTEMORE -

MRS. CUMMINGS –

MRS. REDDISH -

SUPERINTENDENT COMMENTS -

UPCOMING MEETINGS AND BOARD MEETING DATES:

February 19, 2018 Presidents' Day Schools & District Office Closed

March 4-9, 2018 Spring Break Schools Closed

March 8-9, 2018 District Office Closed

March 12, 2018 Regular School Board Meeting 6:00 P.M.

March 30, 2018 Planning Day (Good Friday) Students out

MEETING ADJOURNED:

WORKSHOP

FEBRUARY 12, 2018

6:00 P.M.

1. ALLOCATIONS

2. OTHER PERTINENT INFORMATION AND CONCERNS

REGULAR SCHOOL BOARD MEETING

JANUARY 8, 2018

The School Board met at the District School Board Office at 501 West Washington Street on January 8, 2018 at 6:00 P.M. for a Public Hearing following with the Regular Board Meeting. Present for the meeting were School Board Members: Chairman, Erica Reddish, Sheila Cummings and Vice Chairman, Cheryl Canova, Charnelle Whittemore and Vivian Chappell. Board Attorney John Cooper, Superintendent Stacey Creighton; Assistant Superintendent, David Harris and Lila Sellars, Executive Secretary. Sgt. Ruise led the invocation and flag salute.

David Harris led the Innovation and Flag Salute

School Board Chairman, Erica Reddish called the meeting to order.

RECOGNITIONS & AWARDS:

David Harris recognized the school health teams presenting each with a certificate.

Lindley Adkins recognized Grace Johns for being awarded through SFC as this years "Woman of Promise".

INFORMATIONAL REPORTS AND ANNOUNCEMENTS:

Bobby- 1) Working on general H.R. work, skyward and Raptor. 2) We need a workshop on volunteers regarding raptor, look at our volunteer policy

David - 1) proud of our staff for all the hard work with students returning after break.

Sherree - 1) Looking at data with principals will have more information in February 2) testing materials are to be delivered tomorrow 30 Literacy week is the third week in January

Louette – 1) Gearing up for FTE Week

Linda Milliken - Preparing for the upcoming audit

Carla Dicks- 1) Mentoring for ELA & Math about 90 students 2 days a week.

Joe – 1) Work hard to keep heat up and going 2) worked on plumbing problems today

Barbara – 1) Working on the SP&P 2) I had 1 finding on our self – assessments we have a meeting scheduled for January 26th regarding parent participation form

Citizen Request:

CORRECT / DELETE ITEMS TO THE AGENDA: Correction to items 3 a & c – a. change to reading coach not math coach & c correct Cassie Durance name, 5c Pull & 11L add BUTC needs to be added to the list of schools.

CONSENT AGENDA:

1. ANY REQUESTS TO REMOVE ITEMS FROM THE CONSENT AGENDA:

Recommendation by Superintendent Creighton to approve the consent agenda with the changes to the items listed above.

Motion by Vivian Chappell

Seconded by Charnelle Whittmore

Motion carried 3-0

BMRF#01-0817-5650

1. ANY REQUESTS TO REMOVE ITEMS FROM THE CONSENT AGENDA:

2. APPROVE PRIOR MINUTES:

a. Regular Board Meeting & Workshop Minutes December 11, 2017

BMRF#01-0817-5651

3. APPROVE PERSONNEL ACTION:

a. Instructional

BMRF#01-0817-5652

b. Non-instructional

BMRF#01-0817-5653

c. Volunteers

BMRF#01-0817-5654

4. APPROVE PAID EXPENDITURES FOR DECEMBER 2017:

BMRF#01-0817-5655

5. APPROVE NEW AND REVISED BOARD POLICIES PRESENTED AT TONIGHT'S PUBLIC HEARING:

BMRF#01-0817-5656

a. Instructional Materials Selection 4.12

b. Student Attendance 5.04*

c. School Dress and Personal Appearance 5.50

d. Wellness Program 2.20*+

e. Educational Paraprofessionals and Aids 6.15*

A

6. APPROVE THE 2017-2018 BCSD INSTRUCTIONAL MATERIALS PLAN FOR SCIENCE: BMRF#01-0817-5657
7. APPROVE THE SCIENCE INSTRUCTIONAL MATERIALS EVALUATION RUBRIC 2017: BMRF#01-0817-5658
8. APPROVE THE RECONSIDERATION OF INSTRUCTIONAL MATERIALS FORM: BMRF#01-0817-5659
9. APPROVE CONTRACT AND LICENSE AGREEMENT BETWEEN BRADFORD COUNTY SCHOOL DISTRICT AND TRANSFINDER: BMRF#01-0817-5660
10. APPROVE RESOLUTION AFFIRMING PARTICIPATION IN THE SMALL SCHOOL DISTRICT COUNCIL CONSORTIUM: BMRF#01-0817-5661
11. APPROVE SEVEN (7) PERIOD SCHOOL DAYS AT BOTH BHS AND BMS FOR THE 2018-2019 SCHOOL YEAR: BMRF#01-0817-5662

H. ACTION ITEMS: None

I. UNFINISHED BUSINESS: None

J. EMERGENCY ITEMS: Superintendent Creighton recommended to declare one (1) item as an emergency (add three (3) additional allocations for title 1 paras)
 Motion by Vivian Chappell
 Seconded by Cheryl Canova
 Motion carried 5-0 BMRF#01-0817-5663

Recommendation by Superintendent Creighton to approve the three (3) additional allocations.
 Motion by Vivian Chappell
 Seconded by Cheryl Canova
 Motion carried BMRF#01-0817-5664

K. BOARD MEMBERS REQUEST:

MRS. CANOVA – 1) Spelling Bee this Thursday 6:00 p.m. at SFC Cultural Center 2) Thanks for the clean up on Weldon Street, looking good 3) Kiwanis Basketball Tournament

MRS. CHAPPELL – 1) How many students do we currently have?

MRS. WHITTEMORE – 1) Thanks for the lot cleanup looking good 2) We need more dates/information on the District calendar.

MRS. CUMMINGS – 1) Couple of invites to the MLK Dinner & program this Saturday at the Starke Woman's Club 5:30 p.m. Reception 6:00p.m. Banquet/Dinner 2) January 15th MLK Parade at 10:00 a.m. and Program at 11:00a.m. at the RJE 3) January 27th Standing in the Gap

MRS. REDDISH -1) School Nurses doing a wonderful job.

SUPERINTENDENT COMMENTS – 1) Thanks to the Emergency Management for all the help during the Winter Weather 2) Thanks to the H.R., Finance and MIS Dept.'s for all the long hours over the weekend 3) Dylan Williams and Sivonne are working hard with both BHS and BMS 4) We will have a workshop on January 29th

BRADFORD COUNTY SCHOOL DISTRICT

SUPERINTENDENT OF SCHOOLS

PUBLIC HEARING
JANUARY 8, 2018

Chairman, Erica Reddish opened the public hearing.

Assistant Superintendent, David Harris presented the board with the new and revised policies stating that there had been no change on them since last meeting. Superintendent asked to pull policy 5.50 and will bring back for further discussion at a later date. They are on the agenda for approval tonight. Having no questions from the board or public the hearing was closed.

1. NEW AND REVISED BOARD POLICIES
 - a. **Instructional Materials Selection 4.12**
 - b. **Student Attendance 5.04***

- c. School Dress and Personal Appearance 5.50**
- d. Wellness Program 2.20*+**
- e. Educational Paraprofessionals and Aids 6.15***

INSTRUTIONAL PERSONNEL ACTION

RECOMMENDED BY THE SUPERINTDENT

February 12, 2018 Agenda

<u>APPOINTMENT:</u>	<u>Position</u>	<u>Effective</u>
Caleb Dukes	Long Term Teaching Sub/BMS	1-02-2018
Lisa Blankenship	Long Term Teaching Sub/BHS English	1-12-2018
Stacy Worrell	District Graduation Coach	1-18-2018
Joseph Bates	Long Term Teaching Sub/Media Specialist	1-19-2018
Michael Hackbardt	SES 5 TH Grade Teacher	1-22-2018

Supplements

David Duncan	BHS Assist. Varsity Baseball Coach	1-11-2018
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NON-INSTRUCTIONAL PERSONNEL ACTION

RECOMMENDED BY THE SUPERINTMENT

February 12, 2018 Agenda

APPOINTMENT:

<u>Position</u>	<u>Effective</u>
Leisha Boyd	1-17-2018
Evan Darley	1-31-2018
Stephen Archibald	1-31-2018
Gregory Gobs	1-31-2018

IN SCHOOL CHANGE:

Ashton Hudson	Sub Teacher to BHS Para	1-5-2018
Vanessa Griffis	SES ESE Clerk to SES School Secretary	1-30-2018

SUPPLEMENT:

James McNeal	BHS Jr. Baseball Coach	Jan-May 2018
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RETIREMENT

Philip Tierney	Computer Tech II	1-31-2018
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VOLUNTEER ACTION
RECOMMENDED BY THE SUPERINTENDENT

February 12, 2018

Starke Elementary School

Zahriah Collins

Bradford Middle School

Charles Reed
Frazier Bass Jr.
Robert Jordan
Valara Petteway

Bradford High School

Danielle Burch

January 25, 2018

From: Jeanne Ruth

To: Lila Sellars

For board approval to be sold on govdeals.com

1998 Chevrolet work truck asset X02381 truck#38
2001 Dodge cargo van asset X03235 van#62

Fa

MAC BOOKS TOTAL QTY. (98) FOR BOARD APPROVAL TO SELL ON GOVDEALS.COM FEBRUARY AGENDA

X07222	X07320	X07453
X07333	X07213	X07362
X07228	X07256	X07408
X07322	X07261	X07452
X07334	X07273	X07460
X07325	X07284	X07450
X07275	X07336	X07457
X07321	X07331	X07454
X07314	X07346	X07446
X07330	X07354	X07459
X07327	X07215	X07449
X07323	X07317	X07406
X07277	X07313	X07435
X07338	X07350	NO TAG
X07263	X07328	
X07226	X07252	
X07358	X07301	
X07329	X07243	
X07335	X07349	
X07282	X07242	
X07324	X07300	
X07227	X07236	
X07279	X07347	
X07265	X07344	
X07257	X07237	
X07254	X07251	
X07262	X07292	
X07214	X07240	
X07296	X07305	
X07295	X07288	
X07278	X07436	
X07285	X07437	
X08274	X07438	
X07224	X07451	
X07271	X07442	
X07345	X07407	
X07308	X07446	
X07343	X07447	
X07255	X07352	
X07289	X07353	
X07286	X07455	
X07312	X07357	

FOR BOARD APPROVAL TO SELL ON GOVDEALS.COM TO PLACE ON FEBRUARY AGENDA

X09752 PROJECTOR
X09760 PROJECTOR
X05603 PROJECTOR
X05469 PROJECTOR
X09821 PROJECTOR
X09829 PROJECTOR
X05610 PROJECTOR
X13094 PROJECTOR
X09811 PROJECTOR
X05918 PROJECTOR
X05978 LCD PROJECTOR
X05438 PROJECTOR
X06019 DOCUMENT CAMERA
X06154 DOCUMENT CAMERA
X08822 DELL GX620
X07985 DELL GX620
X09314 DELL GX620
X08863 DELL GX620
X09328 DELL GX620
X07178 DELL GX620
X08829 DELL GX620
X07181 DELL GX620
X14832 DELL GX620
NO ASSET. DELL GX620
X09122 DELL LAP TOP FROM M.I.S.

Memorandum of Understanding

It is increasingly difficult to attract and retain employees in the Technical field with the salaries that are offered within secondary educational organizations. We have also discovered that we lose key employees to surrounding districts that are able to offer a higher salary range for comparable positions. It is equally important to be able to obtain individuals and train individuals with specific technical skills critical to our job roles.

Due to our limited number of staff, it can be very devastating for the Information and Technology department and the important services that it provides to the district and schools when a skilled person cannot be acquired or when one leaves the district for another opportunity. Critical services are severely crippled until replacement personnel can be obtained.

To reduce this risk, and in cooperation with the board, the Information and Technology Services department has sought to restructure the job descriptions and positions within the Network and Technology area. The purpose of the restructuring was to provide prospective and current employees the opportunity for a 'growth path' that encourages continued education in skills specific to our job roles and promote longevity within the district by receiving additional compensation for these additional skills and resulting additional responsibilities. Therefore, a Computer Technician can work toward gaining knowledge, skills and experience that could someday lead to becoming a Tech lead and then eventually as a Technician II, then a Network Specialist or even a Network Manager. Obtaining approved industry specific certifications on their own time would contribute to his/her ability to better serve in his/her role as well as prepare that person for additional responsibilities and even job promotion.

Technical Industry Certifications are not easily obtained. They require weeks to months of study and most require multiple tests to complete. They are structured on Tier 1, Tier 2 and Tier 3 levels according to difficulty and should be compensated as such. They also need to be continually renewed which commonly is every 3 years. Fees are required to complete the test, which should be reimbursed to the employee with proof of successful completion of certification. Certifications must be active (not expired) to receive the supplement. The following Certifications may qualify.

1. CompTIA A+ Technician
 2. CompTIA Network+
 3. Cisco Certified Network Associate (CCNA)
 4. Microsoft Certified Solutions Expert (MCSE)
 5. Certified Information Systems Auditor (CISA)
 6. Certified Information Systems Security Professional (CISSP)
 7. AWS Certified Solutions Architect – Associate
 8. Certified Information Security Manager (CISM)
 9. Certified in Risk and Information Systems Control (CRISC)
 10. Any other CompTIA certifications (see <https://certification.comptia.org/why-certify/roadmap>)
 11. Any other CISCO Career Certifications (imedita.com/blog/ccna-ccnp-ccie-cisco-certifications/)
- Tier 1 (beginner/entry level) compensation = \$.45 / hr
 - Tier 2 (intermediate / middle level) compensation = \$.55 / hr
 - Tier 3 (expert // high level) compensation = \$.65 / hr

In addition, as a step towards preparing for a Technician II role or a Network Specialist role, a supplement could be provided to a Computer Technician who has demonstrated the ability and has been entrusted with the responsibility to lead and train our team of Computer Technicians. This responsibility would relate to assisting the Network Specialist with the organizing and assigning work tickets and for the ongoing training of the Computer Technician team which will free up valuable time for the Network Specialist to concentrate on Network infrastructure and special projects.

February 1, 2018

Date: January 22, 2018

From: Mecusker, Emilee

To: Lila Sellers, Stacey Creighton, Robert Turnipseed

Request Approval for an additional allocation for a second Alternative Education teacher. This allocation would provide the ability to split the Alternative Education class and provide a middle school class and a high school class.

H

Bradford County School Board
Facility Rental Request

Date _____ School & Administrator _____

Organization _____

Address _____

Start Time _____ End Time _____ Requested# of day's _____ #hours _____

Date of Event _____ Location Area requested _____

Event Description _____ Expected turnout _____

INSURANCE: Check one Purchase _____ Attached _____ On File _____

*If purchasing liability insurance from NEFEC please complete attached form and
send to Risk Management office with money 2 WEEKS prior to event.

Charges

\$ _____ Liability Insurance Fee (R/M26 NEFEC Facilities Use form attached)

\$ _____ Base Rental Fee (Schedule attached) Hours _____

\$ _____ Other applicable fee (SES, Custodial)

\$ _____ Charge employee hourly rate for sound (Authorized employee)

\$ _____ Deposit

\$ _____ Total

Please circle

Check or Cash Check _____ Check# _____ Check date _____

It is understood that the renter will assume all personal liability and responsibility for any damage incurred by their use. The renter agrees to pay the above listed charges by cash or check made payable to **BRADFORD COUNTY SCHOOL BOARD**.

Renter's Signature _____

Administrator Signature _____

I

FACILITY RENTAL FEE SCHEDULE

FACILITY	BASE FEE (4 hours)	ADDITIONAL HOUR
Classroom	\$20	\$5
Starke Classroom	\$40	\$10
Cafeteria-Dining Room Only	\$50	\$12.50
Starke Elementary Cafeteria-Dining Only	\$100	\$25
Cafeteria-Dining Room & Kitchen	\$100	\$25
Starke Cafeteria-Dining & Kitchen	\$200	\$50
Multipurpose Room	\$30	\$7.50
Starke Multipurpose	\$60	\$15
BHS Auditorium with Lights only	\$150	\$37.50
BHS Auditorium with Sound (hourly rate of trained employee)	\$ 282	\$ 70.50
BHS Football Field Only	\$50	\$12.50
BHS Football Field with Press Box-Lights	\$120	\$30.00
BHS or BMS Gym	\$100	\$25
Baseball-Softball Field	\$25	\$6.25
Baseball or Softball Field with lights	\$50	\$12.50
Custodial Services (employee hourly rate) weekends and holidays are at time and half pay	\$90.00 an additional on any rental	\$22.50 hourly rate

Proof of insurance is required for all rentals. NEFEC insurance may be purchased a minimum of 2 weeks in advance.

Rental of cafeteria, fields or auditorium require a deposit of \$100 which will be refunded if there is no damage to the facility or if the cleanup is complete when no custodian is used.

The Superintendent may, for good cause, waive the per hour fee for any civic, charitable or religious organization.

The fee may be waived for the funerals of current or retired Bradford County School Board Employees and currently enrolled students.

BCSB Approved
4-27-09

CHAPTER 9.00- SCHOOL-COMMUNITY RELATIONS AND INTERLOCAL AGREEMENTS

USE OF FACILITIES OR EQUIPMENT 9.04*

The principal may approve the use of school property, facilities, and equipment for any group provided herein. The use of school property, facilities and equipment shall not interfere with the educational program of the school. The principal shall be responsible for safeguarding the school property, facilities, and equipment, enforcing and informing groups of School Board rules, administrative guidelines as contained in the Facilities Handbook, executing proper forms, and collecting payments.

- I. Use of School Property Without Charge- **The Superintendent** may authorize the use of school facilities without charge, except as may be required for supervision or clean-up. If the principal is unsure about the eligibility of the organization to use facilities without charge, the matter shall be referred to the Superintendent for resolution. School facilities may be made available to:
 - A. National youth groups *e.g.*, scout groups operating under the sponsorship of a county organization provided the group is properly supervised. District use agreements may be executed with the community organization for all schools or for an individual school.
 - B. The Supervisor of Elections for voting precincts in any election provided the election does not interfere with the school's operation.
 - C. Any governmental or community agency when specifically approved by the School Board as being in the public interest.

- II. Use of Facilities/Equipment With a Charge - The principal may permit the use of school facilities by a civic, religious, or community organization for non- school activities on a specific, temporary, or short-term basis. The following conditions shall apply:
 - A. The payment of the fee shall be in accordance with section III. herein.
 - B. School Board approval, upon the principal's recommendation, shall be required for repetitious use for a period of more than six (6) months.
 - C. Sufficient supervision and adequate custodial service of the school facility shall be determined by the principal.
 - D. The use of the cafeteria shall require written permission from the principal. If the kitchen is used, written permission shall also be obtained from the food service division. The use of school food service facilities shall require that the kitchen be operated by a food service employee.

J

February 2, 2018

From: Superintendent

To: Lila Sellars

Request to approve the change of one OPS to a Para Position at BMS.

**Fifth Amendment to
CenturyLink Custom Cover Agreement between
School Board of Bradford County and CenturyLink Sales Solutions, Inc.**

This Fifth Amendment (this "Amendment") is made to the CenturyLink Custom Cover Agreement (Contract No. 140201084042) between School Board of Bradford County ("Customer") and CenturyLink Sales Solutions, Inc. ("CenturyLink") effective on July 1, 2014 (the "Agreement"). The following modified and added terms and conditions are made a part of the Agreement effective on the date signed by both parties ("Fifth Amendment Commencement Date").

CenturyLink and Customer agree as follows:

1. The parties agree to extend the Agreement Term for the third of four 12-month extension periods as permitted in Section 1, TERM. The Agreement Term will now end on June 30, 2019.

All other terms and conditions in the Agreement, not amended above, will remain in effect. This Amendment and any information concerning its terms and conditions are CenturyLink's proprietary information and may not be disclosed to third parties without CenturyLink's prior written permission except as permitted by law or the parties' mutual non-disclosure agreement. To become effective, this Amendment must be: (a) signed by a Customer representative; (b) delivered to CenturyLink on or before April 28, 2018; and © signed by a CenturyLink officer or authorized designee.

CenturyLink Sales Solutions, Inc.

School Board of Bradford County

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title : _____

Date: _____

Date: _____



SERVICE LEVEL AGREEMENT-AMENDMENT

This Product Addendum Amendment (“Amendment”) to the Product Addendum (PD-0004667) which was executed the Parties effective March 24, 2014 (combined with the Services Agreement (SA-031314-002243), collectively “Agreement”) is made by Affiniti, LLC (“Affiniti”) and School Board of Bradford County (“Customer”) (collectively the “Parties”) effective on the Effective Date becomes binding and enforceable upon execution by both authorized representatives of the Parties as evidenced by the signatures and date on the Amendment below. In consideration of mutual promises and covenants contained herein the receipt and sufficiency of which are acknowledged, the Parties represent, warrant, covenant, and agree as follows:

1. ENTIRE AGREEMENT. *The Agreement and all exhibits attached thereto shall remain in full force and effect except to the limited extent described herein. This Amendment constitutes the entire amendment with respect to the subject matter hereof. No modification or waiver of any provision hereof will be effective unless made in writing and signed by both parties. Any attempted E-Rate SPIN change during the Term without the express prior written authorization of Affiniti shall be void. This Amendment may be executed in two or more counterparts, each of which will be deemed an original for all purposes, and together will constitute one and the same document. Faxed and electronically reproduced signatures will be relied upon as original signatures in all respects. Except to the extent the Amendment is separately executed by the parties, the parties’ signature hereto shall also constitute full execution of the Amendment as of the Effective Date.*

2. TERM. *In accordance with the renewal option cited in the original ‘Term’ section of the Product Addendum, this Amendment reflects the School Board of Bradford County’s intent to exercise the fourth one year extension term from July 1, 2018-June 30, 2019.*

Agreed between

Customer: School Board of Bradford County

Affiniti, LLC

Authorized Representative

Authorized Representative

Printed Name

Printed Name

Title

Title

GENERAL CONTRACT FOR SERVICES

This Contract (this "Contract") is made effective as of February 1, 2018, by and between DAdams LLC, of 4313 Seminole Street, Starke, Florida 32091, (Contractor), and Bradford County School District, of 501 W Washington Street, Starke, Florida 32091, (BCSD).

1. DESCRIPTION OF SERVICES. Beginning on February 1, 2018, Contractor will provide to BCSD the following services (collectively, the "Services"):

Leadership Coaching Services for Bradford High School to include observation of classrooms, school processes/procedures, and professional communities followed by feedback and consultation with the administrative team.

2. PAYMENT. Payment shall be made to 4313 Seminole Street, Starke, Florida 32091.

BCSD agrees to pay Contractor as follows:

\$100.00 per site visit as directed by the Superintendent. It is anticipated that there will be one to two site visits per week but neither party is constrained by a minimum or a maximum. The needs of the District as directed by the Superintendent shall define the number of site visits required. Billing by Contractor shall be monthly.

In addition to any other right or remedy provided by law, if BCSD fails to pay for the Services when due, Contractor has the option to treat such failure to pay as a material breach of this Contract, and may cancel this Contract and/or seek legal remedies.

3. WARRANTIES. Contractor shall provide its services and meet its obligations under this Contract in a timely and workmanlike manner, using knowledge and recommendations for performing the services which meet generally acceptable standards in Contractor's community and region, and will provide a standard of care equal to, or superior to, care used by service providers similar to Contractor on similar projects.

4. TERM. This Contract may be terminated by either party upon 30 days prior written notice to the other party.

5. DEFAULT. The occurrence of any of the following shall constitute a material default under this Contract:

- a. The failure to make a required payment when due.
- b. The insolvency or bankruptcy of either party.
- c. The subjection of any of either party's property to any levy, seizure, general assignment for the benefit of creditors, application or sale for or by any creditor or government agency.
- d. The failure to make available or deliver the Services in the time and manner provided for in this Contract.

N

6. REMEDIES ON DEFAULT. In addition to any and all other rights a party may have available according to law, if a party defaults by failing to substantially perform any provision, term or condition of this Contract (including without limitation the failure to make a monetary payment when due), the other party may terminate the Contract by providing written notice to the defaulting party. This notice shall describe with sufficient detail the nature of the default. The party receiving such notice shall have 10 days from the effective date of such notice to cure the default(s). Unless waived by a party providing notice, the failure to cure the default(s) within such time period shall result in the automatic termination of this Contract.

7. FORCE MAJEURE. If performance of this Contract or any obligation under this Contract is prevented, restricted, or interfered with by causes beyond either party's reasonable control ("Force Majeure"), and if the party unable to carry out its obligations gives the other party prompt written notice of such event, then the obligations of the party invoking this provision shall be suspended to the extent necessary by such event. The term Force Majeure shall include, without limitation, acts of God, fire, explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars, or strikes, lock-outs, work stoppages. The excused party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased. An act or omission shall be deemed within the reasonable control of a party if committed, omitted, or caused by such party, or its employees, officers, agents, or affiliates.

8. CONFIDENTIALITY. Contractor, and its employees, agents, or representatives will not at any time or in any manner, either directly or indirectly, use for the personal benefit of Contractor, or divulge, disclose, or communicate in any manner, any information that is proprietary to BCSD. Contractor and its employees, agents, and representatives will protect such information and treat it as strictly confidential. This provision will continue to be effective after the termination of this Contract.

Upon termination of this Contract, Contractor will return to BCSD all records, notes, documentation and other items that were used, created, or controlled by Contractor during the term of this Contract.

9. NOTICE. Any notice or communication required or permitted under this Contract shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the addresses listed above or to such other address as one party may have furnished to the other in writing. The notice shall be deemed received when delivered or signed for, or on the third day after mailing if not signed for.

10. ENTIRE CONTRACT. This Contract contains the entire agreement of the parties regarding the subject matter of this Contract, and there are no other promises or

conditions in any other agreement whether oral or written. This Contract supersedes any prior written or oral agreements between the parties.

11. AMENDMENT. This Contract may be modified or amended if the amendment is made in writing and signed by both parties.

12. SEVERABILITY. If any provision of this Contract shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Contract is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

13. WAIVER OF CONTRACTUAL RIGHT. The failure of either party to enforce any provision of this Contract shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Contract.

14. APPLICABLE LAW. This Contract shall be governed by the laws of the State of Florida.

15. SIGNATORIES. This Agreement shall be signed on behalf of BCSD by the Chairman of the Board and on behalf of Contractor by Denise Adams and effective as of the date first above written.

Service Recipient:
Bradford County School District

By: _____

Service Provider:
DADams LLC

By: _____