

HAMPTON ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Brenda T. Donaldson, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Brenda Donaldson

Oct. 7, 2016

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Hampton Elementary School is committed to meeting each child's academic, physical, social, and emotional needs, so that all students can become successful and motivated learners. This will require a cooperative effort from parents, staff, and the community.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Parents will be invited to the spring and fall Hampton Elementary School Title I meetings. No less than two parents will attend each meeting. These parents will be part of the approval process for the school plan.

Open House/Title I meeting will inform parents of Title I parental involvement plan and invite them to participate in the Parent Teacher Organization (PTO) and School Advisory Council (SAC) to discuss the planned events for the coming school year and the School Improvement Plan (SIP).

Parent nights will facilitate Moms and Dads helping their child with homework, discipline, peer conflict, and build strong positive student/teacher relationships.

Parent input will be documented through Title 1 Spring minutes.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title I	Programs to include but not limited to Book Bingo Spring & Fall, Parent FSA nights, and Math Game Night Extravaganza.
2	Public Pre School	Coordination of transition for Pre-Kindergarten to Kindergarten with collaboration between the two programs.
3	Title III	School will coordinate with Title III to provide an interpreter for students of other languages.
4	IDEA	School will coordinate with IDEA to discuss Title I services for parents during the development of the students IEP.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Meeting with District Title I Director to go over guidelines and requirements for Title I school	District Title I Meeting with Director and Principal	Summer 2016	Attendance of meeting and follow up
2	Preplanning meeting with Teachers to set date and outline	Principal and Staff	Pre-planning 2016	Implementation of Open House

	Open house & Title I organizational meeting			
3	Principal Planning, preparation of information and handouts for Open House	Principal and Support Staff	1st Week of School	Implementation of Open House
4	Open House/Title I informational meeting	Principal and Staff	Within the first two weeks of school	Sign in Sheets/Advertisement in paper. Agendas

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: After the Open House Title I meeting the parents are notified and invited to a parental involvement meeting to discuss the plans for parental involvement and the funds to be spent on the activities. Parent will have input into the makeup of such activities. Meeting times will be discussed at the initial meeting and plans will be developed to try to accommodate the needs and concerns of the group. With so many parent working outside of the home flexible scheduling and times will be the number one priority. Meeting will be held after work hours 6:00 P.M.-8:00 P.M., during the school day 8:00 A.M.-9:30 A.M. Other meeting times will be on Saturdays when we have scheduled activities (Santa Breakfast) and at night (Christmas concert, FSA/EOY, Book Bingo, etc...).

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Preplanning meeting with Staff	Principal	Prepare staff with importance of good parent communication	School Year 2016-2017	Agenda responses and parent conferences with successful Florida State Assessment (FSA) scores
2	Open House Sharing Expectations of the school and how parents and students can be successful at Hampton Elementary	Principal and Staff	Clear expectations allow academics to flourish	1st Thursday of SY 2016	Evaluation form
3	Title I Annual Meeting - Sharing Title I report on School and parental Involvement plan and organizational time for parental involvement	Principal and Staff	Parent involvement with knowledge and planning for parental involvement for SY 2014-2015	SY 2016-2017	Evaluation form and parental activities
4	Book Bingo and Parent	Reading	Parent involvement	September	Student and parent

	Information Night	Coach and Principal	with new strategies for parents at home	2016	participation
5	Florida State Assessment (FSA) Informational Night	Reading Coach and Staff	Florida State Assessment (FSA) awareness and testing strategies	February 2017	Florida State Assessment (FSA) scores
6	Book Bingo and Parent Informational Night	Principal and Staff	Parent involvement with knowledge and planning for parental involvement for School Year 2014-2015	March 2017	Evaluation form and parental activities
7	Book Fair	Principal and Reading Coach	Opportunities for Students to receive and be exposed to new books	September 2016 and March 2017	Student participation
8	Florida State Assessment (FSA) Results	State	Results of test scores for School year 2014-2015	June/Summer 2017	Results
9	Meet & Greet	Principal and Staff	Clear expectations allow academics to flourish	Pre-Planning 2017	Evaluation form
10	Dad's Take Your Child to School Day	Principal and Guidance	Encourage and welcome Dad's and other male role models to remain involved in their child's life through the school year.	September 2016	Participation in other parent involvement activities

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Leadership Meeting	Principal	The shared emphasis on training and information that is grounded in the needs and goals of families and school staff, and that focus on changing the negative attitudes that parents and school staff may hold towards each other.	August 2016	Compacts
2	Pre Planning Faculty Meeting	Principal and Staff	The approach of including helping parents support learning at home, preparing parents to participate in school decision-making, and providing teachers, principals, and school staff with strategies for reaching out to parents and working with them as partners.	August 2016	Compacts
3	PTO Training	Principal and PTO Chair	Through workshops and a variety of outreach activities such as informative newsletters, handbooks, and home visits, parents and school staff across these programs are learning how to trust each other and work together to help children succeed in school. In this respect, every family has the potential to support and improve the academic achievement of their	August 2016	Newsletters

			children.		
4	Red Carpet Customer Training	District Staff/Non Instructional	Strengthen parent, school relationships, and communication.	October 2016	Parent/school survey

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Other PTO Activities will include:

Santa/Pancake Breakfast in December. The purpose is for parents to participate with students in a positive environment at the school. SAC and Principal will be responsible for advertisement and organizing meeting.

Student agenda planners - Year long activity to inform parents and engage parents and teachers in communication.

Newsletters - Sent home monthly by the Principal to inform parents and highlight happenings at the school.

Parent Survey-A Parent Involvement Survey will be administered to parents in the Spring that will give feedback on the School Environment, Parenting, Communication, Volunteering, and Learning at Home.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: 1) Timely information the first two(2) weeks of school with Open House, Newsletters, Facebook, and Remind (Principal Dojo)

2) Parents will be given an opportunity to provide suggestions for the improvement of their children's education. Parents conferences will be held as requested by the parents and teachers.

3) Organizational meeting for parental involvement within the first two (2) weeks of school.

4) All subject area curriculum for students K-5 will be based on Florida State Standards using State adopted text and materials. Student will be assessed through FLKRS, PMRN, Performance Matters,i-Ready ELA, i-Ready Math, Achieve 3000, Reflex Math, and

Florida State Assessment (FSA).

5) If parents are not satisfied with the school-wide plan the school submits the parent may comment to the local educational agency, Carol Clyatt, Title I Director (904) 966-6816

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Bradford County has a very small ESOL population. Migrant partnerships with Alachua-Multi County Migrant Education Program provides interpreters and support for migrant students. Information is available from the county office in the student's native language. The ESE office provides support personnel to ensure that all students with disabilities are able to participate in activities. A part-time ESOL support personnel is available to participate in meetings and/or activities to support parents and students. Information will be translated in the student's native language. Primary languages for Bradford County include: Spanish and Chinese.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
 Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly

develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Pre-planning meeting with Staff	2	50	Prepare staff with importance of good parent communication
2	Open House Sharing Expectations of the school and how parents and students can be successful at HES	1	132	Clear expectations allow academics to flourish
3	Title 1 annual meeting-Share Title 1 report on school and parental involvement plan	1	132	Parent involvement with knowledge and planning for parental involvement for 2014-2015
4	Book Fair Week	1	75	Opportunities for students to receive needed books
5	Book Bingo and Parent information night	2	76	Parent involvement with new strategies for parents at home
6	FSA/EOY Informational Night/Book Bingo	1	52	FSA/EOY Awareness and testing strategies
7	Book Fair Week	1	71	Opportunities for students to receive needed books
8	FSA Results	1	31	Results of test scores for 2015-2016
9	Winter Concert	1	167	Promote parent involvement. encourage communication between the school, faculty, and staff
10	Spring Concert	1	117	Promote parent involvement. encourage communication between the school, faculty, and staff

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Leadership Meeting	1	7	Parent teacher partnership
2	Pre-Planning Faculty Meetings	2	50	Parent teacher partnership
3	PTO Training	1	13	Parent teacher partnership
4	Parent as Partners PD Training	1	51	Parent teacher partnership

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Work Schedule	Flexible scheduling and timing.
2	Transportation	Explore having parents carpool together to help parents with transportation needs.
3	Child Care	Work with faculty member that have teenage students to help provide child care during after school programs, PTO/SAC, Title 1 meetings, etc.
4	Time of Program/work shops	Flexible scheduling and timing.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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